

## WINDOWS XP

### Set Options for People Who Have Difficulty Using the keyboard or mouse

If you have difficulty using the keyboard or mouse, you can quickly set options using the Accessibility Wizard. Mobility options include turning on StickyKeys, MouseKeys and FilterKeys, getting extra keyboard help in programs, selecting cursor size and color options, mouse button configuration, and mouse pointer speed.

#### MOUSE ACTIONS

1

On the START menu:

- Point to ALL PROGRAMS.
- Point to ACCESSORIES.
- Point to ACCESSIBILITY.
- Select ACCESSIBILITY WIZARD.

2

In the WELCOME TO THE ACCESSIBILITY WIZARD dialog box:

- Select NEXT.

3

In the TEXT SIZE dialog box:

- Select the smallest text you can read.
- Select NEXT.

4

In the DISPLAY SETTINGS dialog box:

- Select the options you want.
- Select NEXT.

5

In the SET WIZARD OPTIONS dialog box:

- Select the I HAVE DIFFICULTY USING THE KEYBOARD OR MOUSE check box.
- Select NEXT to continue through the wizard.

6

In the COMPLETING THE ACCESSIBILITY WIZARD dialog box:

- Select FINISH to save your changes and exit the wizard.
- NOTE: TO cancel your changes, select Cancel, and then select NO.
- To move back to change earlier screens, select the BACK button.

## KEYBOARD ACTIONS

1

- Display the START menu by pressing CTRL+ESC (or the Windows logo key [Image: Windows logo]).
- Press R.
- Type accwiz
- Press ENTER.

2

In the WELCOME TO THE ACCESSIBILITY WIZARD dialog box.

- Press N.

3

In the TEXT SIZE dialog box:

- Select the smallest text you can read by pressing the UP ARROW or DOWN ARROW key.
- Press N.

4

In the DISPLAY SETTINGS dialog box:

- Select the options you want.

- Press N.

5

In the SET WIZARD OPTIONS dialog box:

- Select the I HAVE DIFFICULTY USING THE KEYBOARD OR MOUSE check box by pressing K.
- Press N to continue through the wizard (use the arrow keys and ENTER to select the appropriate options).

6

In the COMPLETING THE ACCESSIBILITY WIZARD dialog box:

- Press ENTER to save your changes and exit the wizard.
- NOTE: To cancel your changes, use the TAB key to move to the CANCEL button, and press then ENTER. Press TAB to select NO, and then press ENTER.
- To move back to change earlier screens, press B.